



**POLICY AND RESOURCES SCRUTINY COMMITTEE –  
15TH APRIL 2014**

**SUBJECT: “CAERPHILLY DELIVERS” – THE CAERPHILLY LOCAL SERVICE BOARD  
SINGLE INTEGRATED PLAN**

**REPORT BY: ACTING CORPORATE DIRECTOR OF CORPORATE SERVICES AND  
SECTION 151 OFFICER**

**1. PURPOSE OF REPORT**

- 1.1 To provide an initial briefing to members of the CCBC Policy and Resources Scrutiny Committee on the development, implementation and progress of “Caerphilly Delivers” - the Caerphilly Local Service Board’s Single Integrated Plan, in order to facilitate their future scrutiny of the delivery of the Plan.
- 1.2 This report will be supplemented by a presentation at the Policy and Resources Scrutiny Committee.

**2. SUMMARY**

- 2.1 Since 2004 Caerphilly County Borough Council, key partners and stakeholders implemented the Caerphilly Community Strategy, via its various Strategic Partnerships. These Partnerships evolved and developed over the years, and had a proven track record of success. These Partnerships were namely the:-
- Health, Social Care and Well-being Partnership
  - Children and Young People’s Partnership
  - Safer Caerphilly Community Safety Partnership
  - Living Environment Partnership
  - Regeneration Partnership
- 2.2 During 2011, the Chairs of the above Partnerships and the Caerphilly Local Service Board (LSB) identified that there was a need and an opportunity to rationalise the Caerphilly Community Strategy Partnership “landscape”, reduce bureaucracy, re-prioritise and focus on enhancing Partnership delivery. Recessionary pressures and reduction in public spending at a national level also accelerated the requirement for this change programme.
- 2.3 This work programme was complimented by the publication (on 19<sup>th</sup> June, 2012) by Welsh Government of “Shared Purpose – Shared Delivery: Guidance on integrating Partnerships and Plans”. This document provided statutory guidance to and required LSB’s to rationalise their respective Partnership “landscapes” and produce a Single Integrated Plan to discharge statutory planning and delivery obligations.
- 2.4 This report provides an overview of the development, implementation and progress of “Caerphilly Delivers” – the LSB’s Single Integrated Plan.

### **3. LINKS TO STRATEGY**

3.1 “Caerphilly Delivers” satisfies the statutory guidance issued by Welsh Government in “Shared Purpose – Shared Delivery: guidance on integrating Partnerships and Plans”, and statutory responsibilities under:

- Local Government (Wales) Measure 2009: Community Strategies and Planning
- Children Act 2004 including Children & Families (Wales) Measure 2010 and Mental Health (Wales) Measure 2010
- Childcare Act 2006
- National Health Service (Wales) Act 2006
- Crime and Disorder Act 1998

### **4. THE REPORT**

4.1 Caerphilly LSB and Caerphilly County Borough Council approved “Caerphilly Delivers” – the LSB Single Integrated Plan at their respective meetings held on 17<sup>th</sup> and 23<sup>rd</sup> April, 2013.

4.2 It was produced following the detailed guidance issued by Welsh Government.

4.3 The Caerphilly LSB has overall responsibility for the production, implementation and delivery of the Plan.

4.4 The Caerphilly LSB, via European Social Fund grant, appointed a Programme Manager (Partnership Development and Collaborative Improvement) to co-ordinate the development of “Caerphilly Delivers”. This grant funding concludes at the end of August, 2014.

4.5 “Caerphilly Delivers” was developed based on the Caerphilly LSB’s (and partner organisations) commitment to improve the quality of life for our public, by tackling the impact of poverty, its many causes and symptoms, and by concentrating on the major issues and challenges facing our communities.

4.6 The Plan was subsequently published and widely circulated. It details the Caerphilly LSB’s:-

- Vision
- Outcomes and Priorities (identified via a comprehensive “Unified Needs Assessment”) and under each outcome/priority (using “Results Based Accountability” methodology) sets out:-
  - Where we are now?
  - What have we done so far?
  - What are we going to do?
  - How will we know we are making a difference?
- Delivery mechanisms and structure
- Assurance in relation to:-
  - LSB governance
  - Performance management
  - Scrutiny
  - Discharge of statutory responsibilities

4.7 The Plan is supported by the Caerphilly LSB Citizen Engagement strategy.

4.8 Delivery focuses on prevention and early intervention with those who are “vulnerable, about to become vulnerable or are otherwise disadvantaged”.

4.9 “Caerphilly Delivers” replaces a number of existing plans that were previously required, such as the:-

- Community Strategy
- Health, Social Care and Wellbeing Strategy
- Children and Young People’s Plan
- Community Safety Plan

- 4.10 Whilst rationalising Plans and Partnerships, “Caerphilly Delivers” recognises the synergies, inter-relationships and inter-dependencies between the themed outcomes and the opportunities for the public, voluntary and private sectors to work together with our communities, to strengthen partnership working and demonstrate a real difference in our communities.
- 4.11 Cognisant of 4.10 above, the “Caerphilly Delivers” Performance and Delivery Framework (PDF) has been developed and implemented.
- 4.12 The PDF document contains:
- An introduction
  - An overview of the work undertaken to develop the Framework
  - Details of the Vision, Outcomes and Priorities
  - Detail of the Mapping Exercise, which identifies the Delivery Channel, Reporting Route and Performance Indicators for each Priority and Outcome
  - An overview of the Performance Indicators for each Priority/Outcome
  - Details of the PDF, the Reporting Cycle and templates for reporting documentation
  - Terms of Reference for:-
    - Leads Group
    - Delivery Group
  - Roles and Responsibilities of Lead and Delivery Officers
  - Glossary of terms
- 4.13 In summary, the delivery of “Caerphilly Delivers” is co-ordinated/actioned via one Partnership Group (ie: the Leads Group). The Leads Group consists of a designated “lead officer” (from a Partner organisation), who each lead on one of the SIP Outcomes, as follows:
- Prosperous Caerphilly – Pauline Elliott (CCBC, Head of Regeneration and Planning)
  - Safer Caerphilly – Superintendent Marc Budden (Gwent Police, LPU Commander)
  - Learning Caerphilly – Keri Cole (CCBC, Assistant Director – Education)
  - Healthier Caerphilly – Samantha Crane (ABUHB, Head of Partnerships & Networks)
  - Greener Caerphilly – Katy Stevenson (Ground Work Caerphilly, Executive Director)
- 4.14 The Leads Group (assisted by the Delivery Group) is responsible and accountable to the LSB for the production and delivery of action plans to achieve each priority, which in turn will realise the identified Outcomes.
- 4.15 It must be noted that during the “transition” from the previous Partnership landscape to the new “Caerphilly Delivers” model, programmes, projects, initiatives and activities under each Outcome and Priority continue to be delivered by front-line staff and partners. This work is reflected in action plans as appropriate.
- 4.16 Each Lead Officer will submit a highlight report/scorecard for consideration and presentation (as required) at future LSB meetings.
- 4.17 Diagrams of the Delivery and Performance structures are attached at Appendices 1 and 2.
- 4.18 The requirements detailed in the Welsh Government guidance for the scrutiny of the LSB responsibility in the delivering its Single Integrated Plan are undertaken by the CCBC Policy and Resources Scrutiny Committee.

## **5. EQUALITIES IMPLICATIONS**

- 5.1 “Caerphilly Delivers” was developed based on the principles of:-
- Sustainable Development, where social justice and equality of opportunity for all is promoted, whilst enhancing and respecting the natural and cultural environment;
  - Equalities and Welsh Language, where Equalities and the Welsh Language are promoted and mainstreamed in accordance with legislative requirements and strategic equality objectives;

- Community Cohesion, where people from different backgrounds enjoy similar life opportunities, understand their rights and responsibilities, trust one another and are trusting of local institutions to act fairly.

5.2 “Caerphilly Delivers” affects every person within Caerphilly county borough regardless of their individual circumstances or backgrounds. This Council and LSB partners recognise that people have different needs, requirements and goals, and will work actively against all forms of discrimination by promoting good relations and mutual respect within and between communities. This Council and LSB partners will also work to create equal access for everyone to services, irrespective of ethnic origin, sex, age, marital status, sexual orientation, disability, gender reassignment, religious beliefs or non belief, use of Welsh language, BSL or other languages, nationality, responsibility for any dependents or any other reason which cannot be justified. “Caerphilly Delivers” was equality impact assessed.

5.3 A wide variety of Equality organisations were included in the consultation process and their responses were either reflected in the Plan or considered in the respective action plans, dependent upon their strategic or operational relevance.

## **6. FINANCIAL IMPLICATIONS**

6.1 Whilst no specific financial implications have been identified at present, this will be kept in review with the continued development of the Delivery and Performance Structure and its support requirements as detailed in 7 below.

## **7. PERSONNEL IMPLICATIONS**

7.1 Caerphilly LSB and CCBC Corporate Management Team continue to consider how the delivery of the Plan is supported, cognisant that the grant funding for the Programme Managers post ceases at the end of August, 2014.

## **8. CONSULTATIONS**

8.1 All consultee responses have been considered within this report.

## **9. RECOMMENDATIONS**

9.1 Members of the Policy and Resources Scrutiny Committee are asked to consider and note the contents of this report, in order to facilitate their future scrutiny of the delivery of the Plan.

## **10. REASONS FOR THE RECOMMENDATIONS**

10.1 Whilst the statutory requirement to produce and deliver the Single Integrated Plan is the responsibility of Caerphilly LSB, the statutory guidance recognises the requirement for effective scrutiny and that Local Authorities have the statutory duty and experience in exercising this scrutiny function.

## **11. STATUTORY POWER**

11.1 Local Government (Wales) Measure 2009 (Part2: Ss 37 – 46).

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Members of the “Caerphilly Delivers” Leads Group.  
David Thomas, Senior Policy Officer (Equalities and Welsh Language), CCBC

Appendices:

Appendices 1 and 2 Diagrams of “Caerphilly Delivers” Performance and Delivery structures.